**FIRE SUPPRESSION SYSTEM PERMIT APPLICATION**

**South St. Paul**

|  |  |
| --- | --- |
| DATE: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **SITE INFORMATION** | | | |
| ADDRESS: | |  | |
| NAME: |  | | |
| OWNER NAME: | | |  |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **CONTRACTOR INFORMATION** | | | | | | | | |
| CONTRACTOR: | |  | | | | | | |
| CONTACT NAME: | | |  | | | | STATE #: |  |
| ADDRESS: | | |  | | | | | |
| STATE/ZIP CODE: | | | |  | | | | |
| PHONE #: |  | | | | FAX #: |  | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Est. Date of Completion:** | |  | **Contract Amount:** |  |
| **Description of Work:** |  | | | | |
|  | | | | | |
|  | | | | | |

**PERMIT FEE SCHEDULE**:

|  |  |  |
| --- | --- | --- |
| **Valuation of Project (V)** | **$** | |
| **V $** | **X .0125 =** | **$** | |
| **OR Minimum Permit Fee** | | **$ 66.50** | |
|  | | **$ Total Fee** | |

All permit applications must be accompanied with:

1. Two complete sets of drawings and specifications as listed in NFPA 13.
2. Cut sheets on materials and components to be used.
3. Description of the work to be performed.

The undersigned hereby agrees to do all the work in accordance with the Local Jurisdiction, MN State Building Code, MN State Fire Code, to all recognized standards, and the conditions listed on the backside of this Permit application form.

|  |  |
| --- | --- |
| SIGNED: |  |
| PRINTED: |  |

CONDITIONS OF PERMIT

1. SPRINKLER CONTRACTORS WILL PROVIDE THEIR CONTRACTORS CERTIFICATION INFORMATION WITH APPLICATION.
2. ALL WORK MUST BE IN ACCORDANCE WITH APPLICABLE STATE AND LOCAL CODES, INCLUDING MSBC, MSFC, AND NFPA 13.
3. PROVIDE AT LEAST TWO (2) SET OF WORKING PLANS IN ACCORDANCE TO NFPA 13.
4. OWNER CERTIFICATE REQUIRED WITH SUBMITTAL.
5. SPRINKLER HEADS INSTALLED MUST BE CORRECT FOR THE APPLICATION; ANY ALTERATIONS SHALL NOT CHANGE THE DESIGNED PERFORMANCE OF THE SYSTEM.
6. NOTIFY THE SOUTH METRO FIRE DEPARTMENT *BEFORE* THE SYSTEM OR ZONE IS SHUT DOWN AND WHEN THE SYSTEM OR ZONE IS AGAIN OPERATIONAL.
7. A ROUGH-IN INSPECTION MUST BE COMPLETED AND APPROVED PRIOR TO CEILING INSTALLATION.
8. FIELD VERIFICATION OF SPRINKLER HEAD SPACING IS REQUIRED AT THE TIME OF THE ROUGH-IN INSPECTION.
9. MODIFICATIONS AFFECTING MORE THAN 20 SPRINKLERS WILL REQUIRE A FINAL ACCEPTANCE TEST NFPA 13.
10. FINAL ACCEPTANCE TEST WILL BE WITNESSED BY THE FIRE DEPARTMENT. AT THE TIME OF THE FINAL, THE SYSTEM AND ALL DEVICES WILL BE TESTED. PERSONS NECESSARY TO RESET THE SYSTEM AND/OR DEVICES NEED TO BE PRESENT. TO SCHEDULE AN APPOINTMENT CALL (651) 552-4172 AT LEAST 3 DAYS IN ADVANCE.
11. FOR NEW INSTALLATIONS PROVIDE ONE ADDITIONAL SET OF PLANS AND DESIGN INFORMATION TO:

Municipal Service Center

477 E Richmond

South St. Paul, MN 55075

ATTN: ENGINEERING

**(651)554-3225**